

INVITATION TO BID

OSCEOLA COUNTY COURTHOUSE, 300 7TH STREET, SIBLEY, IA 51249
WINDOW REPLACEMENT

BID OPENING: DATE: September 3, 2020 TIME: 2:00 PM Local Time
LOCATION: Board Room

A Pre-Bid Conference will be held in the court room of the Osceola County Courthouse in Sibley, Iowa on August 19, 2020 at 1:30 p.m. The Architect and Owner will be present to answer questions pertaining to the scope of work, owner's on-going occupancy of the building, and use of the site. All questions will be recorded and provided thereafter as needed by addendum.

It is strongly encouraged that all interested bidders attend this meeting.

Sealed bids for the project designated above will be received by the Osceola County Board of Supervisors (Owner) before the time and date indicated above, at which time they will be opened and publicly read aloud. Bids will be received at the Osceola County Courthouse, Office of the Auditor. Instructions for the delivery of bids are contained in the specifications for this project. Prospective bidders are hereby notified that they are solely responsible for ensuring timely delivery of their bid to the place of bid opening.

All bid proposals shall be accompanied by a bid proposal surety bond made payable to the Osceola County Board of Supervisors, or surety bond in an amount equal to ten percent (10%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal bond shall be forfeited to the Owner.

Each proposal or bid shall be completely sealed in a separate envelope, properly addressed as stated above, with the name and address of the bidder and the name of the project plainly written on the outside of the envelope. A complete bid proposal shall include the following:

- (1) Proposal Form
- (2) Bid Bond

All of the above items must be complete in all respects, including signatures (notarized where required). Bidder shall acknowledge receipt of all addendums in the spaces provided. Failure to include all items may be cause for the bid to be considered irregular and thereby rejected.

Bids or proposals received after the time set for the opening of bids will not be considered. Bidders are notified that all bids are likely to be rejected if the lowest responsible bid received exceeds the Engineer's estimate by an unreasonable amount. The Owner reserves the right to award the bid in a manner and on a basis which will best serve the County.

The award of the contract, if made, shall be made to the responsible bidder submitting the lowest responsive bid.

Plans and Specifications may be examined and obtained at the offices of Stone Group Architects in Sioux City, Iowa after July 31, 2020. Bidders may download "non-printable-view only" files free of charge from the Osceola County website (www.osceolacoia.org). All costs for document production or electronic file distribution will be directly billed by Stone Group Architects to the requesting company and not to the issuer of this bidding opportunity. Potential bidders will receive special pricing for the printing of hard copies of the contract documents. Contact Stone Group Architects for the cost associated with your request. Please contact Stone Group Architects directly for any assistance.

DESCRIPTION OF WORK

This contract provides for window replacement and all related work at the Osceola County Courthouse.

All work shall be in accordance with the plans, specifications and other contract documents.

OSCEOLA COUNTY BOARD OF SUPERVISORS, OSCEOLA COUNTY, SIBLEY, IOWA